

## **Rolling Hills Public Charter School**

### **STUDENTS**

**3000**

#### Entrance, Placement, and Transfer

##### Entrance, Date, and Age

No pupil may be enrolled in the kindergarten or first grade whose fifth or sixth birthday respectively does not occur on or before the first day of September of the school year in which the child registers to enter school. Any child of the age of five years who has completed a private or public out-of-state kindergarten for the required 450 hours but has not reached the age and date requirements set forth above, shall be allowed to enter the first grade.

##### Initial Enrollment

Immunization records (or an appropriate waiver) and birth certificate (subject to provisions of McKinney Homeless Assistance Act) are required for admission to the Charter School (see Policy 3060).

If a birth certificate is not provided upon enrollment of a student for the first time in elementary or secondary school, the Charter School shall notify the person enrolling the student in writing that he must provide within 30 days either a certified copy of the student's birth certificate or other reliable proof of the student's identity and birth date, which proof shall be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate. Other reliable proof of the student's identity and birth date may include a passport, visa or other governmental documentation of the child's identity. If the person enrolling a student fails to provide the information within the requested within thirty days, the Charter School shall immediately notify the local law enforcement agency of such failure and again notify the person enrolling the student, in writing, that he or she has an additional ten days to comply. If any documentation or affidavit received pursuant to this section appears inaccurate or suspicious in form or content, the Charter School shall immediate report the same to the local law enforcement agency. Local law enforcement will investigate these reports. Failure of a parent, person in custody of a child, or a person enrolling a student to comply with the documentation requirements of this section after a lawful request shall constitute a misdemeanor.

##### Placement

The goal of the Charter School shall be to place students at levels and in settings that will enhance the probability of student success. Developmental testing, together with other relevant criteria, including, but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the principal, subject to review by the Principal and the Board.

## Transfer

Charter School policies regulating pupil enrollment from other accredited elementary and secondary schools are designed to protect the educational welfare of the child and of other children enrolled in the Charter School.

**Elementary Grades (K-8):** Any student transferring into the Charter School will be admitted and placed on a probationary basis for a period of two weeks.

Should any doubt exist with teacher and/or principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

During the two week probationary period, the student will be subject to observation by the teacher and Principal.

**Secondary Grades (9-12), Credit Transfer:** Requests for transfer of credits from any secondary school shall be subject to a satisfactory examination of the following:

1. Appropriate certificates of accreditation;
2. Length of course, school day, and school year;
3. Content of applicable courses;
4. The school facility as it relates to credit earned (i.e., lab areas for appropriate science or vocational instruction);
5. An appropriate evaluation of student performance leading toward credit issuance; and
6. Final approval of transfer credits will be determined by the Principal, subject to review upon approval by the Board of Directors.

## Transfer from Persistently Dangerous Schools

If the Charter School is found to be persistently dangerous in accordance with federal law, students attending the school shall be permitted to transfer to another traditional or charter school which is not persistently dangerous and which is meeting annual yearly progress requirements. The transfer may be either permanent or temporary and lasting until the school of origin is no longer designated as persistently dangerous. Parents or guardians of students shall be notified that the school has been designated as persistently dangerous within ten days of being so designated. Within 20 days of receiving such notification, students may be transferred to another school.

Any student who is the victim of a violent criminal offense on school grounds shall be permitted to transfer to another school.

Cross Reference: 3060  
4160

Education of Homeless Children  
Parents Right-to-Know Notices

Legal Reference: Art. IX, § 9, Idaho Constitution- Compulsory Attendance at School  
I.C. § 18-4511 School Duties—Records of Missing Child—Identification  
Upon Enrollment—Transfer of Student Records  
I.C. § 33-201 School Age  
I.C. § 33-209 Transfer of School Records  
I.C. § 39-4801 Immunization Required  
I.C. § 39-4802 Exemptions  
20 USC § 6313 Eligible School Attendance Areas  
42 USC § 11432 Education of Homeless Children and Youths

Policy History:

Adopted on: 12-11-2013

Revised on: 10-19-2017