

Rolling Hills Public Charter School

PERSONNEL

5130

Administrative Leave

Delegation and Limited Use of Unpaid Leave

The Board hereby delegates to the Principal and any designee of the Principal the Board's authority to place a certificated employee on a period of paid administrative leave/ paid suspension if the Principal/designee believes that such action is in the best interest of the Charter School.

Should this authority be exercised and any certificated employee placed onto a period of paid administrative leave or suspension, this action shall be presented to the Board within twenty-one (21) days of taking such action, whether at the next regularly scheduled Board meeting or a special meeting.

At the time the Board is presented with the action they shall either ratify or nullify the act of placing the certificated employee onto a period of paid leave or suspension. The Board may continue the period of administrative leave or suspension at the time the Board takes action.

Further, **only** in the circumstance where an employee of the Charter School is in a position where a court order exists preventing the employee from being in the presence of minors or students, and thus unable to perform the essential functions of their job, the Board may place such employee onto a period of unpaid leave of absence.

Legal Reference: I.C. § 33-513 Professional Personnel

Policy History:

Adopted on: 8/30/2012

Revised on: