

MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
April 19, 2018
5:30 p.m.

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairman Carley at 5:37 p.m.
- B. Roll Call: Governing Board members Chris Wilson (5:46), Jennifer Fears, Mark Pomerans, Jon Worbets, Scot Carley, Joe Critchfield and Dilara Dyer.
- C. Pledge of Allegiance
- D. Rolling Hills Mission Statement
- E. Person wishing to speak: None

II. BOARD TRAINING

- A. School Board Training: Suzanne Metzger works for the Idaho Charter School Network (ICSN) and provides governance & Board training to school boards. Discussion of Great Governance handout. A great Board focuses on student achievement, build and maintain a high-functioning and engaged Board and is resource wise. They also need to be transparent in decision making. Mr. Pratt stated that there are funds in the budget for Board training and Board members Fears and Dyers agreed that a strategic planning Board training would be helpful. Discussion on types of Board members to recruit to serve.

Joe Critchfield left at 6:20 p.m.

III. REPORTS AND DISCUSSION

- A. PFA Report: They are moving ahead with new playground equipment. The new equipment will be added on to the existing equipment and will hold 25-30 kids. They have 3 bids on the equipment and asphalt and hope to have it installed this summer.
- B. Administrator Report: Discussion of School Board notes. Enrollment is down a little but there are 277 students in the lottery and waitlists in many of the classes. The highest waitlist is in kindergarten. The open house wasn't highly attended but the applications received were of high quality.

The Curriculum committee met to discuss the Social Studies curriculum. McGraw Hill is State approved and offered the best set for the students in 5th grade and middle school.

The GATE (Gifted & Talented Education) is ready to go when we have students who test 96% cognitive and 97% in academics. These are the national percentages we need to use.

We will be using iStation for K-3. This will replace the old IRI assessment for reading.

Connie Post (EA Title I assistant), Tommy Fedak (SpEd assistant), Kim Strouse (Cafeteria) and Natalie Patten (custodian) have resigned. The cafeteria and custodian positions will be posted for outside candidates and the assistant positions will be offered to internal support staff first.

Overview of performance certificate. The Board agrees with the changes as presented by Mr. Pratt.

- C. Committee Reports: Discussed in Administrator report.

III. BUSINESS

- A. Calendar 2018-2019: Discussion of proposed calendar. The calendar was designed with input from teachers and parents. There will be 2 professional development days in the beginning of the school year.

After further discussion Board member Wilson motioned to approve the 2018-2019 calendar as presented by Mr. Pratt. Seconded by Board member Fears with all members voting aye.

- B. Vice Principal Update: The position was posted 2 weeks ago. The job listing will close on May 4th and interviews will start then. We have already started pre-interviews. We have received 34 applications so far and will look for the top 6-8 candidates to interview. The selection committee is made up of Mrs. Friend, Mrs. Korn, Mrs. Hickman and Mr. Pratt. We will have interviews, parent nights, and meet the finalists. The chosen candidate will start July 1st. This position will focus on academics, so Mr. Pratt can focus on operations. The salary range will be 60k-80k based on qualifications and experience.
- C. Budget Development: Mr. Pratt and Joy Conn have been working on budget. The Budget proposal will be presented at the May meeting and the Budget approval will be in the June meeting. There will be an increase in healthcare reimbursement for qualified employees and an offer of an alternative to PERSI.
- D. Security: Board member Wilson wanted to make sure the security issues are still a top priority. Door construction and access points will start this summer. We are looking at a possible speaker outside for alerts and cyber security.
- E. Policy Review #8245: Overview of policy. This is primarily for debt recovery after the school year is over. We can collect the debt as long as the student is still enrolled and there will be a principal fund to pay for uncollected debt.

After further discussion Board member Wilson motioned to approve Policy #8245. Seconded by Board member Pomerans with all members voting aye.

IV. CONSENT AGENDA

- A. Approval of Minutes: Board member Wilson motioned to approve the Regular Meeting Minutes of 3-8-18. Seconded by Board member Dyer with all members voting aye.
- B. Financial Reports: Board member Wilson motioned to approve the Financial Reports of 3-31-18. Seconded by Board member Fears with all member voting aye.

The May meeting will be held on May 10th and the June meeting will be held June 7th.

Discussion of MS electives.

V. ADJOURNMENT

After a full and complete discussion, upon motion by Board member Wilson and seconded by Board member Worbets, the meeting adjourned at 7:42 p.m.

The above minutes represent a true and accurate summary of the meeting.

Chairperson

Clerk