

MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
December 18, 2018
5:30 p.m.

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairman Fears at 5:41 p.m.
- B. Roll Call: Governing Board members Jennifer Fears, Marc Hamilton, Mai Betterley, Dilara Dyer and Joe Critchfield (5:52). Also, present Shane Pratt, Joy Conn, PFA Representative Skye Hamilton and Derek Cooper. Chris Wilson was not present.
- C. Pledge of Allegiance
- D. Rolling Hills Mission Statement
- E. Persons wishing to speak: None

II. CONSENT AGENDA

- A. Approval of Minutes: Board member Dyer motioned to approve the minutes of 11-8-18. Seconded by Board member Hamilton with all members voting aye.
- B. Financial Reports: Discussion for new Board members on how Joy sets up the reports and how to read them.

Discussion of why some accounts had percentages over 100%.

Board member Dyer motioned to approve the financial reports for 10-31-18 and 11-30-18. Seconded by Board member Critchfield with all members voting aye.

III. REPORTS AND DISCUSSION

- A. PFA Report: Skye Hamilton reported that the holiday concert and dinner raised about \$2000, \$1200 from dinner alone.

They are sending out donation letters for the Spring auction.

There will be 2 socials for the middle school in May and a family dance in April.

- B. Academic Report: Overview of report emailed to Board
- C. Administrator Report: Overview of report that was emailed to the Board.

Enrollment is at 245 but the state sees us at 231 for funding. This creates a \$2500 shortfall in the budget. The majority of the students leaving is due to moving, not dissatisfaction with the school. The Marketing committee is working on raising enrollment.

There was one resignation, Lizzy Smith (15 hours) as Middle School Educational Assistant.

Board member Hamilton motioned to approve Mr. Pratt's recommendations to hire Julie Duty for 30 hours EA assistant, Rebecca Calhoun for 15 hours as Middle School EA and recess duty for the remainder of the school year. And change of hours for Debbie Ailis from 19.5 to 30 hours for Middle School EA and continuing as 5th grade EA and Title I assistant. Seconded by Board member Dyer with all members voting aye.

- D. ISBA Annual Convention Report: We will discuss this at the next meeting along with Board training.

IV. BUSINESS

- A. Security Doors and School Addition: Derek Cooper, project manager, presented a couple of plans for the school addition including security doors.

Discussion of security options. Option #1 would have double doors, key fobs for teachers, a buzzer for the front desk and chain link gates for the playground. Option #2 would have a window, a vestibule but no buzzer for the front desk, key fobs for teachers and chain link gates for the playground. The Board requested updated quotes from Mr. Cooper for the front office security.

- B. Charter & Bylaws Review: The proposed changes to the Charter include two additions to the lottery procedure, expanding tiers. Tier 1 (priority 1) would include faculty, staff and founder children, tier 2 would be siblings of current students, tier 3 would be in attendance area children, tier 4 would be children outside attendance area and tier 5 would be children outside the state.

After a brief discussion Board member Hamilton motioned to approve the changes to the Charter as proposed by Mr. Pratt. Seconded by Board member Dyer with all members voting aye.

Review of the bylaws was tabled to a future meeting.

- C. 2018 Draft Annual Report Review: Overview of the Annual Report. The Board can object with the review and submit concerns to the commission. Report will not go public until February 2019.
- D. Policy Review: Tabled until the January 2019 meeting.

VI. ADJOURNMENT

After a full and complete discussion, upon motion by Board member Dyer and seconded by Board member Critchfield, the meeting adjourned at 8:19 p.m.

The above minutes represent a true and accurate summary of the meeting.

Chair

Clerk