

MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
January 18, 2018
5:30 p.m.

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairman Carley at 5:36 p.m.
- B. Roll Call: Governing Board members Scot Carley, Joe Critchfield, Jon Worbets, Mark Pomerans, Chris Wilson and Dilara Dyer. Jennifer Fears was not present.
- C. Pledge of Allegiance
- D. Rolling Hills Mission Statement
- E. Persons wishing to speak: None

II. REPORTS AND DISCUSSIONS

- A. PFA Report: They are hard at work on the Spring Auction which will be held on March 17th, 2018.
There will be a PFA meeting on Friday, January 19, 2018 at 8:15 a.m. They will be discussing playground improvements. Mr. Pratt will attend.
- C. Administrator Report: Discussion of School Board notes emailed to Board.
December was a festive month. First was the Eagle Country Christmas activity the RHPCS Student Council participated in. We collaborated with the City of Eagle to promote the school, sing songs and reach out to the community. Second was the storytelling assembly that featured “The Grinch” and several other small stories told by a professional actor from Portland, OR. Students shared their own stories with the school during the assembly. This event was sponsored by the PFA. Lastly, the Christmas Concert, put on by Mr. Lopez and students, was well attended and received. Mr. Pratt received a \$200 donation at the event for the music program.

Mr. Pratt has been asked to assist with a new bill to change Idaho Code 33-5206, Requirements and Prohibitions of a public Charter School. The task is to change the language for adding additional pathways for charter school administrators to be certified. He is collaborating with the Idaho Charter School Network (ICSN) on the bill.

Our current attendance percentage has taken a hit due to the flu. Mr. Pratt has contacted the State Department on the impact that recent illnesses have had.

Board member Wilson motioned for Mr. Pratt to seek a waiver for poor attendance from the State Department of Education to make adjustments for our impacted attendance due to illnesses. Seconded by Board member Worbets with all members voting aye.

We got approval for our Safe and Drug Free School money and Mr. Pratt ordered eight (8) inside hallway, ceiling mounted cameras. This will maximize the camera use of the security system and be able to monitor more areas of the school. We were also able to order a drone with a camera for safety and inspections of equipment on the roof. It will also have purpose for teaching and STEM activities.

We will be conducting another water test and will complete this at the end of January. This is supported by the Idaho Department of Health and Welfare.

Middle School students have been planning for the upcoming National School of Choice Week (NSCW). They will be going to the Capitol on Thursday, January 25th for the day to promote

Rolling Hills as a school of choice. The program will be recorded and televised.

Middle School students will be finishing their 1st semester classes on Friday, January 19th. Mrs. Hickman and Teri Friend have been working with them to select their 2nd semester elective classes.

We have ordered Grammarly for the rest of the year and for next year and will be ordering more Chromebooks for the Middle School.

Rolling Hills is the recipient of a \$750 grant from CapEd for our Music Department. We also received a \$4000 grant from the Idaho STEM Revolution for the STEM assembly and Bus activity day in the spring. Many thanks to Mr. Lopez for writing the grants proposals on behalf of the school.

We received feedback from the SDE concerning policy #5340, which was adopted at the August 2017 Board meeting. Policy #5340 concerns teacher evaluations. The policy needed a small change in wording in a couple of sentences. After a short discussion Board member Wilson motion to amend Policy #5340 to reflect the changes presented by Mr. Pratt. Seconded by Board member Dyer with all members voting aye.

D. Committee Reports: None

III. BUSINESS

A. Dr. Montgomery Health Insurance: The previous Board gave Dr. Montgomery paid sick days for his retirement previously. They felt that they were more than generous in his retirement package. Board member Critchfield mentioned that adding Dr. Montgomery would be setting a precedent for former employees to come back and ask to be added to the insurance after they had left. The Board is not willing to set that precedent.

After further discussion, the Board voted on the motion to add Dr. Montgomery to the group health insurance at Rolling Hills. The votes were 6 against, 0 for. The motion was not approved.

B. Idaho Public Charter School Commission Case No. 18-12: Mr. Pratt read the letter from the Idaho Public Charter School Commission. They were offering us a recommendation of our charter for 5 years. Only 2 schools out of 18 have been offered this. The Board will need to accept the renewal. The Board accepts the renewal and Board Chair Carley signed the Notice and Acknowledgement of Commission's Recommendation for Renewal of Charter.

C. Administrator & Vice Principal Job Descriptions: Discussion of handout listing Mr. Pratt's job duties. One of the pages highlights what might happen if the school had an additional administrator. The funding from the state stays the same if we hire an experienced administrator. There is a possibility, in the future, to change Teri Friend's role to office manager.

Board member Carley asked Mr. Pratt when he would envision starting the process. Mr. Pratt stated he would like to hire a vice principal this spring and have him or her start on July 1st.

Mr. Pratt has a meeting on January 24th, at Bluum, with a woman who has year of running multiple school to ask questions and he will also be meeting with Anser Charter School to study their administrative dynamics.

Brief discussion of salary and benefits for the prospective administrator. Mr. Pratt stated he would like to offer better benefits to all the employees. Further health insurance discussion will take place at the February meeting.

Discussion and approval of the new administrator's duties and salary will take place at the February meeting.

The Board gave Mr. Pratt the authority to post the job listing for a new administrator, primarily for the academic side.

IV. CONSENT AGENDA

- A. Approval of Minutes: Board member Critchfield motioned to approve the Regular Meeting minutes of 12-14-17. Seconded by Board member Wilson with all members voting aye.
- B. Financial Reports: After a short discussion Board member Wilson motioned to approve the Financial Reports of 12-31-17. Seconded by Board member Dyer with all members voting aye.

V. ADJOURNMENT

After a full and complete discussion, upon motion by Board Member Wilson and seconded by Board Member Critchfield, the meeting adjourned at 6:58 p.m.

The above minutes represent a true and accurate summary of the meeting.

Chairperson

Clerk