

MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
September 19, 2018
5:30 p.m.

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairman Carley at 5:35 p.m.
- B. Roll Call: Governing Board members Chris Wilson (5:37), Jennifer Fears (5:40), Jon Worbets, Scot Carley, Dilara Dyer, Mark Pomerans and Joe Critchfield (5:36).
- C. Pledge of Allegiance
- D. Rolling Hills Mission Statement
- E. Person wishing to speak: None

II. REPORTS AND DISCUSSION

- A. Teacher Presentations: Presentation from the new school counselor Joshua Deiss. He started at the end of August and he really enjoys the small school atmosphere. Along with counseling he holds Idaho career and peer classed with the middle school students. Chairman Carley welcomed Mr. Deiss to the school and let him know that if he has any concerns to bring them to the Board.

Presentation from Frank Dea, who is the PE/AD/Facilities Coordinator. He thanked the Board for giving the students gym time in the schedule to get them active. He stated that there is a high coach turnover and would like to pay them more to promote longevity. This proposal will be discussed later in the meeting. Chairman Carley asked how Rolling Hills gym rental rates compared with other school districts. Mr. Dea stated that it was hard to compare because of the difference in sizes of other charter school but we currently charge the same rate. \$25/hr. Once the gym improvements are complete we can probably charge more. We currently have a good relationship with Club Idaho.

- B. PFA Report: Jessica Bertanolli, PFA president/treasurer, was present. Planning for the Harvest Festival is going well. Their focus this year is the music program. They will have a fundraising dinner before the Holiday concert.
- C. Academic Report: Discussion of report sent to Board members.

Fourth grade and kindergarten won attendance awards for best attendance.

There was a problem with the Math book order. We have received the books for K-3 but are still waiting for 4-5 workbooks. The publisher understands that this tardiness is a problem and have provided us with a workbook to “bridge the gap”.

We are ordering history books and have the goal of aligned curriculum and put online by Christmas break. School districts all teach history differently and have gaps. She will have more information at the next meeting.

We have almost completed the Fall IRI baseline assessments for 4-8.

Discussion of the professional development survey results. Teachers completed this survey before school started.

We are offering parent training for Love and Logic on September 22nd from 8:00am-4:00pm. There are 20 people signed up currently.

We have two teachers participating in Idaho CORE training. Megan Glasgow is a first year CORE teacher and Stephanie Lee is a second year CORE teacher.

October 4th and 5th are statewide in-service days.

Mr. Pratt and Ms. McCoy-Leffel Have been making a concerted effort to do walk-throughs (5-10 minutes minimum) in every classroom over the last two weeks. They've witnessed awesome learning happening. Teachers are engaging and have built positive relationships with students and parents and quick classroom assessments reflect learning. Brief overview of the feedback sheet she used when discussing observations with teachers. Board member Dyer asked how the feedback is shared with teachers. The feedback is immediate (right after the observation) and is informal. They rotate through different classrooms every day. Board member Fears asked about how teacher with special education students were observed. Ms. McCoy-Leffel stated that she looks to see if the teacher is engaging with all the students and is adjusting for content.

Afterschool clubs started this week. There are more than 90 students participating currently.

D. Administrator Report: Discussion of report sent to Board.

There is a slight concern with enrollment. We are down 15 students from goal (projection), mainly in middle school. There are openings in 1st, 2nd and 5th-8th grades. We are currently going through the waitlist.

Mr. Pratt has been working with Derek Cooper on the school improvement items. We have the architectural drawings and quotes for the front building to be drawn up and start the building permit process. Discussion of quotes. The cost for fees and all meetings will be about \$15k. This is just the first phase. Short discussion on security enhancements and lumping security wall into plans.

Lawyer fees have increased from \$125 to \$150.

Short discussion of contracts for SLP Speech/Language contracts with Chatter Box and New Leaf.

Board member Critchfield motioned to renew the contracts with Chatter Box and New Leaf for SLP Speech/Language for one year. Seconded by Board member Wilson with all members voting aye.

Mr. Pratt recommended to hire Joshua Deiss as school counselor for a 10-month contract with a supplemental contract for College & Career planning. Also, a recommendation to approve two supplemental contracts for Megan Glasgow for CORE teacher and after school program facilitator.

After a brief discussion Board member Wilson motioned to approve the hiring of Joshua Deiss as school counselor for a 10-month contract with a supplemental contract for College & Career planning and to approve the supplemental contracts for Megan Glasgow for CORE teacher and after school program facilitator. Seconded by Board member Fears with all members voting aye.

III. BUSINESS

- A. Architectural Proposal for Office Admin Addition: The proposal was discussed under Administrator Report.

Board member Wilson motioned to approve the Proposal for Architectural and Engineering Services for the Office/Administration Addition for Rolling Hills. Seconded by Board member Fears with all members voting aye.

- B. Middle School Athletics Coaching Stipend Proposal: A recurring problem within the RH Athletic Department is the retention of a consistent coaching staff. Mr. Dea submitted a proposal to entice longevity with our coaching rank by enhancing the stipends offered to them. We currently pay the MS athletic stipend of \$1000 for their services.

After a brief discussion Board member Fears motioned to approve the proposal from Mr. Dea to increase the base pay of first year coaches to \$1200 and offer a \$100 increase per year of coaching a specific sport at Rolling Hills, capping out at \$1500. Seconded by Board member Wilson with all members voting aye.

- C. Policy Review: Discussions of policies 1500P, 5290, 8600 and 8605. Policy 8600 stipulates that a fireproof vault is needed for storage of public records. Board member Carley stated that research will be needed for storage.

Board member Critchfield motioned to approve policies 1500P, 5290, 8600 and 8605 as presented by Mr. Pratt. Seconded by Board member Wilson with all members voting aye.

- D. Board Election Date: The Board meeting and counting of ballots will still be on October 18, 2018. Board member Wilson will be unable to attend.

IV. CONSENT AGENDA

- A. Approval of Minutes: Board member Fears motioned to approve the minutes for 8-16-18. Seconded by Board member Dyer with all members voting aye.

- B. Financial Reports: Discussion of financials.

Board member Dyer motioned to approve the financial reports for 8-31-18. Seconded by Board member Fears with all members voting aye.

V. ADJOURNMENT

After a full and complete discussion, upon motion by Board member Critchfield and seconded by Board member Fears, the meeting adjourned at 7:28 p.m.

The above minutes represent a true and accurate summary of the meeting.

Chairperson

Clerk

